

## Rush Township Monuments and Foundations

### Woodstock Cemetery & Maple Grove Cemetery

All monuments must be permanent and on a foundation.

Purchase your monument where you choose. The monument company will generate a foundation request and send the order to Rush Township. The foundation request and payment must be submitted together. Most monument companies will take care of this process for you. However, some require you to do it on your own.

The foundation request *must* have the following information:

Monument company name, address, telephone and contact number.

Name of cemetery where monument will be placed.

Exact foundation size. No borders.

Name of deceased.

Specific name on deed where monument is to be placed.

Square and lot numbers.

Number of graves monument centered over.

Placement- headstone or footstone.

Name and phone of person requesting foundation.

Maximum foundation over one grave is 48 X 14.

Cost is .75 per square inch.

Rush Township will notify the monument company when order is complete.

All foundation orders received are final. No changes or refunds can be made.

Please make checks payable to Rush Township. Mail foundation request and payment to

Rush Township, Fiscal Officer Kathy Packman, PO Box 432, N. Lewisburg OH 43060

**Spring pour- order *received and complete* by March 1st to be poured by Memorial Day, weather permitting and with sufficient volume of orders..**

Fall pour- order *received* September 1st to be poured by end of calendar year, weather permitting, and with sufficient volume of orders.

Trustees- Cinda Bailey, Ed Funderburgh and Andy Heath

Fiscal Officer- Kathy Packman, Road Superintendent and Cemetery Sexton- Randy Hunt

For help regarding foundations in Rush Township, call Cinda Bailey at (937) 594-2587.

[www.rushtownship.us](http://www.rushtownship.us)

# Rush Township Cemetery Rules

## *Woodstock Cemetery & Maple Grove Cemetery*

Cemetery is closed from Dusk till Dawn

In an effort to keep a neat appearance, cemetery shall have the right to remove decorations that are damaged, faded, tattered or broken at any time.

No trees or shrubs of any kind.

No more than 2 decorations per grave allowed except for a period of one week before and 2 week after Memorial Day.

Decorations must be within 12" of monument sides only. No decorations in front or back of monument.

Maximum height for shepherd hooks is 30". Hooks are allowed May 1st to Oct 1st only.

Cemetery staff shall have the right to remove offensive memorials and decorations.

No glass jars, stakes, stone, edging or glass of any kind.

All monuments are to be permanent memorials purchased through a monument company. No monuments such as wooden, handmade, homemade or field rocks.

No dumping of any kind. Violators will be prosecuted.

Please do not use trash cans for sod, household trash or hazardous materials.

All monuments will be on a permanent foundation poured by Rush Twp. Foundations are poured twice each year.

Foundation orders must have complete information and *received* by March 1st or September 1st.

Monument removal, monument re-setting and foundation removal must be approved by Trustees.

Cemetery clean-up as posted below for Spring and Fall. All decorations must be removed if you wish to keep them. Otherwise, staff will remove all decorations including but not limited to large pots, figurines, concrete decorations, stepping stones and shepherd hooks.

Grave blankets permitted November 15th to March 1<sup>st</sup>.

**Spring clean-up is March 1st. No new decorations until after March 15th.**

**Fall clean-up is November 1st. No new decorations until after November 15th.**

Visit our website at [www.rushtownship.us](http://www.rushtownship.us)

All rules and regulations are subject to change. *Thank you for your cooperation.*